



325 Front Street Beaufort, NC 28516
Phone: 252-728-5462 Fax: 252-728-1322

Rental Application

Residence Applied For: _____

Applicant's Full Name _____

Social Security #: _____

Date of Birth: _____

Email Address: _____

Cell Phone: _____

Alt. Phone: _____

Employer: _____

Employer Address: _____

Employer Phone: _____

Position/ Title: _____

Duration of
Employment: _____

Driver's Lic. #: _____

Vehicle: Make: _____ Model: _____

Tag # State: _____

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Co-Applicant's Full Name _____

Social Security #: _____

Date of Birth: _____

Email Address: _____

Cell Phone: _____

Alt Phone: _____

Employer: _____

Employer Address: _____

Employer Phone: _____

Position/ Title: _____

Duration of
Employment: _____

Driver's Lic. #: _____

Vehicle: Make: _____ Model: _____

Tag # State: _____

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Current Address: _____

Rent: _____ Own: _____

If you own; please list mortgage payment amount: _____

Are you renting out your home? _____

If renting; please list landlord: _____

Landlord Phone: _____

How long have you rented from this landlord: _____

Current rent amount: _____

Reason for Move: _____

Are you breeching your lease to move? _____

Have you ever been evicted? _____

If yes; please explain: _____

Have you ever been convicted of criminal activity? _____

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Occupants other than applicant (s)	Relationship	Age
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please list at least 1 personal reference and 1 rental/ payment history reference below:

Name: _____ Phone: _____

Address; _____

Name: _____ Phone: _____

Address: _____

Do you have a checking or savings account? _____

Name of Bank: _____

How long has this account been opened? _____

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Will you be bringing any pets? _____

If yes, what breed, size and how many? _____

Emergency Contact:

Name: _____

Phone: _____

***A copy of a current valid picture ID is required.**

I (we) certify the above information to be correct and I (we) authorize Beaufort Realty to contact any references I (we) have listed. It is understood that false or misleading information within this application could be cause for denial of occupancy or eviction.

Applicants hereby agree that all adults residing in the rental residence are jointly and severally liable for all rent and damages incurred during the term of this occupancy.

Applicant Signature

Date

Co-Applicant Signature

Date

***Once security deposit is received on any property you will have **three** days before it will be deposited and become non-refundable.**



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Beaufort Realty's Application Process

Once you have chosen an available property from our rental program, you will be required to fill out an application.

The application must be filled out completely, signed and dated as well as accompanied by the required documents and paid in full before it will be processed and considered.

The application process can take up to 7 business days to process fully.

You should receive an update phone call within 2 days of receipt of a completed application; feel free to contact our rental dept. anytime to check on the status of your application.

Beaufort Realty strives to expedite this process for the applicant as well as the home owner.